

Draft #1

**MINUTES**  
**EVERGREEN REGION BOARD MEETING**  
Sept. 13, 2009  
Lee & Isserlis  
1124 W. Riverside, Suite 200  
Spokane WA

1. Call to Order: Commissioner Russ Poage called the meeting to order at 2:35 PM.

2. ROLL CALL

Attendees: Linda Kildew, Meredith Coupland, Karen Stebbins, Trent York,  
Tom Bertsch, Larissa Welch, Mark Springer, Jon Lee, Russ Poage, April Stark

Absent: Margie Ray, Barb Twohig, Dave Huerta, Bonnie Wescott, Ronell Bracey  
Peggy Baker

Guests: None

3. APPROVAL OF MINUTES: The minutes of the February 22, 2009 meeting was passed out and has been on line.

Motion by Jon Lee/Seconded by Meredith Coupland for the approval of the minutes. Motion Passed with the noted correction on the bottom of page 2 re: Club Directors Checklist. This checklist can be found on line and not in the participants' handbook.

4. APPROVAL OF AGENDA.

Several Additions were added to the agenda including (a) Renewal of Libero Grassroots rule, which requires annual renewal, and (b) inclusion of odd year age groups for ERVA regionals.

The Motion as made by Jon Lee, seconded by Meredith Coupland. Motion Passed.

5. NEW BUSINESS

- a. Concussion Law requirements/forms: Washington state law requires notice to participants of the State's concussion rule prior to using facilities. April Stark noted that the ERVA needs to inform parents and players and provide proof that we have informed them of the concussion rule. April has already discussed this with Margie Mara of USAV. The USAV Webpoint system does not have the capacity to meet ERVA regional information when putting in information such as filling in or adding the Chaperone Form, Coaches Code, Concussion Notification verification, etc. The practical aspect is that the parent who is registering a junior player needs to go to two different web

sites (USAV-Webpoint and ERVA) to get the information. This also includes tournament information.

It was suggested that the ERVA office get a list for Karen Stebbins and Linda Kildew and other person on the board whose job requires contacting clubs and coaches regarding how to register and get into the different websites.

April was asked to provide the names of each club with the clubs contact persons, coaches, chaperones, and persons of interest. It was recommend that each club provide the data to April Stark and she put the information into a form available to the board. April said that we currently have a "Clubs" page on the website with club contact names, phones numbers, and e-mails and that a list of individual teams with their contact names was sent to Karen last season. This information is also available on Webpoint using the access that both Linda and Karen have for this purpose.

Karen Stebbins will look into the cost for a database for ERVA materials on line to be linked to USAV and other websites as needed.

b. Credit Card Payments for Region(VISA, Paypal, Etc).

The ERVA uses Webpoint- for USAV registration. It was noted that persons registering online through Webpoint could pay on line with a credit card. A discussion was had for the ERVA to provide a credit card payment mechanism as a service to the members for such things as early registration.

Trent York proposed we charge a stipend for ERVA cost for credit card convenience. Tom Bertsch proposed the ERVA make it a user fee. A discussion was had as to the cost of having the service available during the busiest times of the volleyball year. April noted it would costs about \$1500 per month during the busy registration period and \$750 per month at other times.

A motion was made to assess a \$2.00 service fee for those using the credit card payment service to pay for things required through the region. This would only impact those electing to use a credit card in lieu of writing a check, which defrays the cost assessed, by the banks. Motion by Jon Lee, seconded by Larissa Welch. Motion Passed.
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c. Open House Date: Oct. 25, 2009. No location as yet

April Stark noted we were looking at Maribeau Center Place again as in 2008. Karen Stebbins also asked about putting the information in the Spokesman Review Sports page, Inlander, and running the Ads and information two Thursdays and Sunday prior to the event.

It was agreed also that Flyers should go out to the Athletic Directors of the schools in the school districts for middle schools and elementary as well as high schools and the YMCA.

It was asked of Karen whether we need to do similar Open House in the Tri Cities or Yakima or elsewhere in the region. Karen noted that in her communication with teams in the Yakima and Tri Cities areas, it was their feeling that this is a Spokane issue and not needed in those areas. KS suggesting sending info to Tri Cities and Yakima

Karen Stebbins will send the schedule and information to the ERVA office ---  
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d. Registration/Coaches/Tournament Directors Training Fair

This was an issue of discussion at the summer meeting. It is basically a Best Practices idea. The ERVA is proposing a training session for club directors, and coaches and interested or necessary parties to education them concerning things needed for their clubs, how to run tournaments, etc. It is intended to be a wide scoped training fair, which everyone at the summer meeting felt was needed by many of the volleyball clubs and coaches in the region.

- e. Annual meeting/tournament scheduling date is Sept 27, 2009  
Time and location: 9:00am to 1:00 pm, Quality Inn 4<sup>th</sup> Ave. , Spokane.  
Russ noted that the ERVA was paying \$100 room night fees for clubs outside a 100-mile radius to encourage participation and attendance. There would also be discussing Best Practices ideas as noted above.

- f. PNQ loan from Region: On the recommendation of their accountant, the ERVA and PNQ has been separated into two ( 2) non-profit corporations and the PNQ has been granted 501 (c )(3) provisional status. Historically, the ERVA has maintained two books, one for the PNQ and one for the ERVA. Presently, each account has about \$100K balances. Jeff Kavadais, CPA, had proposed 2 separate books. All of the funds belong to the ERVA along with all the sport courts, court systems, and equipment.

Attorney Dennis McLaughlin was hired to incorporate the PNQ, which has been done, and the board for the PNQ varies a little from the ERVA.

The PNQ will need a loan for start up. It's purpose and function is to continue to operate the PNQ event as the licensee of USAV. The PNQ will also lease all equipment and court systems from the region and pay a rental fee.

<p>The Proposed Loan is a Fifty Thousand Dollar (\$50K) loan payable within 5 yrs. at the Federal interest rate of 4.8% as of 9/121/2009. Motion by Karen Stebbins, Seconded by Meredith Coupland. Motion Passed.</p>
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g. Introduction of New Commissioner Meredith Coupland:

Meredith Coupland was introduced as the newly elected ERVA commissioner. Upon taking her position, Meredith appointed Russ Poage as the Interim Asst. Commissioner. Russ accepted the position.. Jon Lee would remain the Commissioner Emeritus. Meredith then took over running the ERVA meeting.

h. Approval of By-Laws Amendments: July 11, 2009.

By Laws amendments were presented and reviewed at the summer meeting. Following the summer meeting, the proposed amendment to by laws have been posted on the region's website.

It was moved by Larissa Welch, Seconded by Russ Poage, that the Amended By Laws be approved. Motion passed.

i. Grassroots:

Libero serve rule. Karen Stebbins proposed renewal of the libero service rule for the 2009-2010 season for all age groups. Motion was seconded by Larissa Welch. Motion Passed

U-12 step in rule: With use of the Vollelylite ball, it was proposed the ERVA eliminate the rule authorizing U-12s using the step in for service. Motion by Jon Lee; Seconded by Karen Stebbins. Motion Not Passed

Russ Poage proposal to eliminate U-12 step in rule in 2010-2011 and that coaches train and prepare for the rule change. Motion by Russ Poage, Seconded by Jon Lee: Motion Passed

Motion to allow U-12 step in for 2009-2010. Motion by Meredith Coupland, Seconded by Larissa Welch. Motion Passed.

j. Odd age groups for ERVA regionals.

A discussion was held concerning the having single age group competition for all levels at ERVA regionals with the winner receiving the bid to Junior National Championship or JOs. Historically, due to the lack of teams, we have competed at even age groups. ERVA has not historically had sufficient teams (8) who have entered to qualify for JOs in regionals. However, some odd year age level teams wish to compete at their own level and if representing the ERVA, want to compete at their own level.

Motion by Jon Lee, Seconded by Russ Poage: That the ERVA offer single age group competition for regionals. Smaller groups (less than 4) will start earlier on the first day of competition and the winner receives the ERVA bid. If an odd age group team competes but does not receive the odd age group bid, they will be entitled to compete at the next age level up and if successful will receive that age level bid. Teams who intend to go to JOs, need to bring a check. Entry needs to be done on line as is required by USAV. Successful team must indicate acceptance of the bid, sign necessary documentation of acceptance and provide the check for the bid on completion of competition. Motion Passed.

## 6. REPORTS:

### A. COMMISSIONER'S REPORT-Russ Poage

#### 1. Status on PNQ/ERVA-previously discussed

#### 2. Status on D&O representation/lawsuit-Jon Lee

Jon reported that the court dismissed Susan Lee, Barb Twohig and Linda Poage along with the respective communities, awarded the Defendants \$2500 attorney's fees against all plaintiffs and directed Plaintiffs provide a more definite statement as to their complaint. Plaintiffs appealed and later indicated to the Court of Appeals they intended to dismiss the action. The Court of Appeals dismissed their appeal and remanded the matter back to state court. Lauri Johnston has forwarded to Ray Dodge, Attorney for Plaintiffs (Crystal Clark and others) proposed orders of dismissal and has not received a response as of 9/09/2009. Lauri was out of the office on 9/10-11/21009.

#### 3. Ethics issue update-

**Debbie Duncan/Cheney VBC**-Result of investigation and decision of Ethics Officer. Suspended for life-no appeal. Cheney VBC suspended/can't have a club for a year.

It was noted that the coaches for Cheney VBC have the clubs balls, and equipment. Janette White, one of the coaches will be starting her own club for 2009-2010.

An issue was raised by April Stark as Office Manager concerning the \$200.00 paid by Cheney VBC to the ERVA for regionals and what to do since the teams did not participate at regionals. The discussion reflected that since this was a regional fee and the club forfeited attending regionals, that the fee remains that of the ERVA. Discussion also included what relief the coaches and parents had where the coaches had not been paid by the club.

Motion by Jon Lee, seconded by Trent York: That the ERVA use the \$200 and pay \$100 each to the two coaches who weren't paid for coaching by Cheney VBC. Motion passed.

**Roberta Hartley**-It was reported by Russ Poage that several players and parents complained that Roberta Hartley went into the player's bags and removed items during an event at the HUB. Russ spoke with the people and requested that they put their complaint in writing and suggested they contact John Poppenroth, Club Director for River City VBC. Russ also talked with John Poppenroth and John email Russ indicating that the club had taken care of it. There was no explanation on what action or how the club took care of the issue.

Russ noted that a letter would be going out, assuming the ERVA board felt it appropriate, advising Roberta that she would be suspended for a year from USAV/ERVA, subject to her appeal. Russ noted the letter would be going out on September 14, 2009. He further noted that Roberta's actions were deemed criminal in nature and abuse of her authority as a site director.

**B. TREASURER'S REPORT-Margie Ray Unavailable.**

Russ Poage spoke with Jeff Kavadais. Jeff has not heard from Margie Ray regarding a request for a financial report. Russ did request the report be produced and when Jeff emails it to Russ, he will forward those to the board and the reports are to be included in the minutes. Any concerns or discussion can be done electronically.

**C. QUALIFIER DIRECTOR'S REPORT-Russ Poage**

Dates: The dates for the PNQ are set on 3/19-21 and 3/26-28, 2010. We flipped our 13-14s so as to not conflict with SCVA. April spoke with Shannon Davenport in order that we not conflict.

**D. OFFICE MANAGER'S REPORT-April Stark**

1. Office issues: Danae Heuett has been hired as a part time employee along with Emily Mikkelsen. Danae is local-Cheney, and has been a great help for April already.

**E. YJOVD REPORT- Karen Stebbins**

1. Tournament issues – none as yet. Many club directors do not have dates as yet.

2. Karen noted that there will be an All region tryout 2 Sundays following tryouts, for those players who weren't selected by any teams/clubs. She hoped to have a number of coaches who were not looking for players to help in doing the try outs so other coaches and clubs looking for players could evaluate these players.
3. Best in the West—In Feb. 2009 a meeting with the River City VBC board and ERVA to let them know what the standards were for the ERVA and advise them that River City VBC had failed to meet ERVA standards and recommendations.

Karen Stebbins recommended that River City VBC only be allowed to host a 16 team tournament per age group; that prior to hosting the event, that they go through training session with the ERVA. She noted that the ERVA has guidelines, which are in the handbook and tournament procedures book, and River City VBC has failed to follow those guidelines.

It was also reported that the HUB had stated its reservations as to leasing the facility to River City VBC in the future.

Larisa Welch questioned whether other clubs would be able to host a tournament on the date reserved for the Best in the West tournament .

Russ Poage noted that he would like to see the HUB and UH+CV used for a big tournament.

Karen also noted that a club in Walla Walla wanted to do a Invitational tournament same weekend. Other clubs out the area want to use the weekend.

There was several people noting their familiarity with people associated with River City VBC and their lack of knowledge and expertise in running a large tournament.

The general consensus is that the Best in the West tournament had a myriad of problems and was poorly run. This reflected on the ERVA and as the sanctioning body, we are required to assure a quality tournament and compliance with USAV and ERVA guidelines.

The consensus also is that the ERVA wants a large tournament to be held prior to ERVA Regionals. Mark Springer noted it may take a committee or couple clubs helping and working together. ERVA could help getting equipment for the HUB.

Discussion re: bid proposal. 4/10-11/2010 + Regionals the next 2 weekends. Russ agreed to contact the HUB for a bid for those weekend dates.

4. Training for Tournament Hosts-to be handled at annual meeting 9/27/09

5. **PH and Tournament handbook update status**-April provided a list of changes to be incorporated into the changes to Tournament Procedure Handbook edits. Motion by Russ Poage, Seconded by Linda Kildew that these listed changes as discussed during the summer meeting be approved. Motion passed.

#### F. OFFICIALS-Linda Kildew

Linda has been on issues regarding mileage etc. for officials and Officials requirements. She is also looking at Officials training being considered for incentives to be more involved.

**Assignor:** Linda is looking for new assignor. Our previous assignor when approached concerning performance evaluation actually indicated she was looking for more money to perform the job as assignor. A concern is who would be willing to do the work. Linda indicated she may want to do it herself to better familiarize herself as to what is needed. She was encouraged to do so by the board and any fee received for that service would be paid to her for the additional work.

**Yakima Jamboree/ Tri Cities tournament:** Linda noted that both tournaments did not pay officials per the criteria in the handbook.

All agreed that the tournaments, regardless of who they were, needs to adhere to the ERVA/USAV standards per our handbook and tournament procedures handbook. Linda noted that in seeing some of the sites used at the 2008 Jamboree, some of the sites did not meet handbook requirements. We noted that this is a total risk management issue.

A discussion was held regarding the ERVA look at increasing tournament sanctioning fee deposit. ERVA need to have communication link regarding site problems. Tom Bertsch proposed the sanction form provide a verification/certification signature line where the applicant verifies or certifies that the courts and facilities meet the standards set forth in USAV guidelines. We also need to impose sanction for failing to meet requirements including what you pay Officials. The Day officials should also have checklist and should complete the checklist to assure the sites are compliant.

There are similar issues for Tri-Cities.

Both of the tournaments have sought to avoid paying the current officials pay scale. A suggestion was made that notice be given to each of the tournament hosts at the tournament scheduling meeting and in letter form that there needs to be compliance or they will forfeit sanctioning of their tournaments.

G. PLAYER REP. REPORTS-

1. Adult-Trent York- 2 mens teams and 2 womens teams are going to Canada. Looking to get something going. Took an adult team to UW and competed there. Hoping to get more teams. GU, Whitman, Whitworth have club teams (NIRSA). WSU has club teams also who register with ERVA in order to play in regional stuff outside the ERVA. Trent is hoping to have the ERVA host an adult tournament.
2. Junior-Larissa Welch-no report.

7. ADVISORY

A. SCOREKEEPERS-Barb Twohig –Out of Town

1. Meeting-ref and scorekeepers Status report

B. JUNIOR GIRLS DEVELOPMENT- Mark Springer. No further remarks

C. HIGH PERFORMANCE- Trent York.

The ERVA has 2 players who have attended HP camps and were selected to participate in the USAV HP program. Mattie Dahlstrom also did the camps. HP began using continental teams for RVAs who did not have HP programs. Tri-Cities people have called for interest.

D. JUNIOR BOYS DEVELOPMENT- Barb Twohig- Out of town

E. IMPACT CLINICS- April Stark/Bonnie Wescott- Not in attendance

F. AREA REP REPORT

A. MONTANA- Dave Huerta-Not in attendance

B. IDAHO-Tom Bertsch-No further report

C. CENTRAL WASHINGTON- Peggy Baker- Not in attendance

Close: Close 5:52 PM

Next meeting: Early December 2009

Location: TBD  
Time: TBD

10:37 AM  
 09/24/09  
 Cash Basis

**United States Volleyball Evergreen Region  
 Profit & Loss  
 November 2008 through August 2009**

	<u>Nov '08 - Aug 09</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4100 · JOV Income	240,738.54
4310 · JOV Tournament Fees	5,593.83
<b>Total Income</b>	<u>246,332.37</u>
<b>Expense</b>	
6015 · Depreciation Expense	14,355.83
6030 · Bank Charges	1,180.00
6035 · Professional Fees	1,865.81
6045 · Telephone/Internet	1,579.23
6055 · Supplies	1,904.60
6060 · Postage	1,010.22
6065 · Rent	3,000.00
6070 · Insurance	5,831.60
6075 · Region Registration	1,000.00
6080 · Salaries	2,080.87
6085 · Payroll Taxes	
6086 · Employment Taxes	205.62
6085 · Payroll Taxes - Other	256.36
<b>Total 6085 · Payroll Taxes</b>	<u>461.98</u>
6095 · Accounting	727.98
6100 · Equipment Expense	656.90
6105 · Payroll Expenses	93,499.60
6115 · USA National Fees	37,423.40
6125 · Impact Clinics	1,003.32
6130 · Ref/Scorer Clinics	7,067.40
6135 · Assigning Fees	1,200.00
6140 · Background Checks	10,447.50
6145 · Jov Officials	5,305.00
6150 · Gym Rentals	2,279.13
6155 · Jov Regional Misc	4,174.74
6160 · Site Directors	1,160.60
6200 · Contributions /Gifts	1,401.48
6430 · computer parts	54.30
6435 · Regionals-Awards	533.26
6440 · Miscellaneous	275.93
7200 · Commissioner Travel	1,141.93
7230 · Misc Travel	533.33
7960 · Refund Membership	1,495.00
9800 · Sport Court Purchase	740.66
9820 · Sport Court Freight	3,311.07
9825 · Sport Court Expenses	4,132.64
<b>Total Expense</b>	<u>212,835.31</u>
<b>Net Ordinary Income</b>	<u>33,497.06</u>
<b>Net Income</b>	<u><u>33,497.06</u></u>

10:37 AM  
09/24/09  
Cash Basis

United States Volleyball Evergreen Region  
**Balance Sheet**  
As of August 31, 2009

	Aug 31, 09
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1005 · Washington Mutual (451659-8)	105,830.63
Total Checking/Savings	105,830.63
Total Current Assets	105,830.63
Fixed Assets	
1040 · Copier	
Original Costs	1,899.88
1040 · Copier - Other	-1,899.88
Total 1040 · Copier	0.00
1050 · Sport Court - 1	
Original Cost	16,213.94
1050 · Sport Court - 1 - Other	-16,213.94
Total 1050 · Sport Court - 1	0.00
1060 · Sport Court - 2	
Original Cost	12,223.00
1060 · Sport Court - 2 - Other	-12,223.00
Total 1060 · Sport Court - 2	0.00
1070 · Sport Court - 3	
Original Cost	56,005.00
1070 · Sport Court - 3 - Other	-56,005.00
Total 1070 · Sport Court - 3	0.00
1300 · Equipment and Furniture	4,760.36
1400 · Sport Court	242,006.32
1500 · Accumulated Depreciation	-166,329.75
Total Fixed Assets	80,436.93
<b>TOTAL ASSETS</b>	<b>186,267.56</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100 · Payroll Liabilities	15,013.17
Total Other Current Liabilities	15,013.17
Total Current Liabilities	15,013.17
Long Term Liabilities	
2300 · Due To PNQ	35,147.39
Total Long Term Liabilities	35,147.39
Total Liabilities	50,160.56
Equity	
3900 · Unrestricted Earnings	102,609.94
Net Income	33,497.06
Total Equity	136,107.00
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>186,267.56</b>

10:34 AM  
09/24/09  
Accrual Basis

**US Volleyball - PNQ**  
**Profit & Loss**  
November 2008 through August 2009

	<u>Nov '08 - Aug 09</u>
<b>Ordinary Income/Expense</b>	
Income	
4500 · PNQ Income	271,033.13
<b>Total Income</b>	<u>271,033.13</u>
<b>Gross Profit</b>	271,033.13
Expense	
6030 · Bank Charges	25.00
7230 · Misc Travel	1,400.00
7300 · PNQ - Food	6,500.94
7310 · PNQ - Sport Court	1,509.09
7315 · PNQ - Postage	144.40
7325 · PNQ - Site Rental	74,287.56
7330 · PNQ - Trainers	1,440.00
7335 · PNQ - Housing	2,886.60
7340 · PNQ - Misc Expense	19,684.02
7345 · PNQ - USA Sanction Fee	18,556.00
7350 · PNQ - Supplies	7,641.67
7355 · PNQ - Awards	4,537.37
7365 · PNQ-Program	934.98
7370 · PNQ - Staffing	17,092.34
7375 · PNQ - Set-up/Tear-down	3,367.10
7385 · PNQ-Salaries	0.00
7390 · PNQ - Registration	4,325.00
7395 · PNQ - Equipment	12,022.37
7400 · PNQ - Officials	64,775.00
7500 · PNQ-Refunds	1,998.90
<b>Total Expense</b>	<u>243,128.34</u>
<b>Net Ordinary Income</b>	<u>27,904.79</u>
<b>Net Income</b>	<u><u>27,904.79</u></u>

10:35 AM  
09/24/09  
Accrual Basis

**US Volleyball - PNQ**  
**Balance Sheet**  
As of August 31, 2009

	<u>Aug 31, 09</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1010 · Washington Mutual (451660-5)	100,820.79
Total Checking/Savings	<u>100,820.79</u>
Total Current Assets	100,820.79
Other Assets	
1600 · Due From Region	35,147.39
Total Other Assets	<u>35,147.39</u>
<b>TOTAL ASSETS</b>	<b><u>135,968.18</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
3900 · Unrestricted Earnings	108,063.39
Net Income	27,904.79
Total Equity	<u>135,968.18</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>135,968.18</u></b>